

**e-Procurement tender Schedules of the
supply of Food**

AGRI SPORTS-2020

SRI VENKATESWARA VETERINARY UNIVERSITY
ADMN.OFFICE:: DR.Y.S.R.BHAVAN:: TIRUPATI - 2

From

The Registrar
Sri Venkateswara Veterinary University
TIRUPATI -517 502.

To

M/s.....
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.....
.....

Sir,

Sub:- SVVU – Tender Schedules for the supply of Food during ICAR-
AGRI SPORTS 2020-Reg.

Ref:- Your Lr.No.

Dated

-:ooOoo:-

In response to your letter cited above, please find herewith enclosed the tender schedule pertaining to supply of Food to the during AGRI SPORTS-2020 to be organized at Sri Venkateswara Veterinary University, Tirupati, A.P. from 1st -5th March, 2020.

Thanking you,

Yours sincerely

Encl: 1. Demand Draft
2. Tender Schedule, Annexure – I
Annexure - II

**SRI VENKATESWARA VETERINARY UNIVERSITY
ADMN.OFFICE :: DR.Y.S.R.BHAVAN :: TIRUPATI - 2**

Advt.No. /Acad.II/2020

Dt: 27.01.2020

SHORT TENDER NOTICE

Sealed Tenders are invited for supply of Food to the participants during AGRI SPORTS-2020 at Sri Venkateswara Veterinary University, Tirupati, A.P. from 1st-5th March, 2020 for Administrative Office, Sri Venkateswara Veterinary University, Dr.Y.S.R.Bhavan, Tirupati from the reputed firms.

The tender form can be downloaded from University Website **www.svvu.edu.in**. Sealed Tenders should reach the under signed on or before **17th February, 2020 by 4.00PM** which will be opened on the same day at 4.30 PM in presence of the tenderers.

To

The Registrar
Sri Venkateswara Veterinary University
Tirupati - 517 502 (A.P)

Sir,

Sub: SVVU – Administrative Office – Tender for the supply of food to the participants of AGRI SPORTS-2020, SVVU, Tirupati as specified in the Tender Schedule.

1. I / We _____ have read the description and specifications **for the supply of food to the participants of AGRI SPORTS 2020** (Annexure-I) and the instructions and general conditions (Annexure-II) and hereby agree to abide the said conditions.
2. I / We offer to provide the items at the rates quoted by me/ us and as specified in the tender schedule attached and hereby binds myself / ourselves to complete the supply in the Annexure – I of the tender.
3. The Earnest Money Deposit of Rs. 5000 (Rupees Five thousand. only) for the supply of items in the form of Bank Demand Draft bearing No. _____, dt. _____ on _____ bank drawn in favour of Comptroller, SVVU, Tirupati payable at Tirupati is enclosed herewith.
4. The full value of Earnest Money Deposit shall stand forfeited without Prejudice to any other rights or remedies if I / We withdraw the offer before a final decision on the tender is taken.
5. The cost of Tender Schedule of **Rs. 500** (Rupees Five hundred only) (non-refundable) has been enclosed vide Bank Draft No. _____, dt. _____ drawn in favour of Comptroller, SVVU, Tirupati.

Address of Tenderer :

Signature with Seal of Tenderer

Date :

Encl: Tender

Signature of Witness:

(1)

(2)

ANNEXURE - I

**SRI VENKATESWARA VETERINARY UNIVERSITY
ADMN. OFFICE :: DR.Y.S.R.BHAVAN :: TIRUPATI - 517502 (A.P.)**

1) Supply of food to the participants of 3000 for five days from 1st to 5th March 2020

The following menu (Appendix-I) should be followed in consultation with the Convenor of Food committee. The food should be prepared, served in a clean and hygienic way within the premises. The cooking and serving contingent charges should be borne by the approved tenderer. The vessels should be clean and new ones with safety measures and eco friendly. The hiring/cost of vessels including the transportation charges should be borne by the approved tenderer.

Clearing of the food waste, cleaning of the premises of food courts, supply of pet bottles of water, supply of water and wash basin are the responsibilities of the approved tenderer.

Chemical free clean and hygienic plates with natural plantain leaf should be used for the serving of food. The drinking water glasses should not be reused, hence sufficient number of plates and glasses should be possessed by the approved tenderer.

Providing pet bottles of water on the dais of all the venues, judges wells, inaugural procession and in food courts, green rooms and other premises related to agri unifest is the responsibility of the approved tenderer.

The serving of snacks provided by the organizers to the VIPs, judges and umpires should be carried out by the approved tenderer.

The serving staff should be good in temperament, hospitality, have good and clean habits, able to communicate in hindi and telugu languages, wear fresh gloves and clean cloths along with mouth and hair caps.

ANNEXURE – II

Instructions to Tenderers and general conditions for submitting of Tenders:

1.	The rate quoted should be inclusive of all mentioned in Annexure-I.
2.	The cost of food served should include the cost of all inclusive of all specifications mentioned in the Annexure-I
3.	The price quoted shall include all the insurance charges upto project site. The tenders shall, therefore, be responsible for the safe and hygienic food.
4.	Taxes (GST etc.,) if any should be clearly indicated in the tender and rates quoted shall be inclusive of all taxes.
5.	The rates quoted should be valid for 3 months from the date of acceptance of the tender.
6.	Supply should be made as per the timings specified by the organizers specified.
7.	The Service contract of the unit may also be specified in the tender.
8.	The tender fee is Rs.500.00 and is non-refundable and should be paid in the form of Demand Draft, Drawn on Tirupati (A.P) in favour of the Comptroller, SVVU, Tirupati.
9.	Earnest Money Deposit:- Earnest Money Deposit is Rs.5,000 (Rupees Five thousands only) in the name of the Comptroller, SVVU, Tirupati payable at Tirupati by way of Demand Draft.
10.	The GST number must be indicated in their quotation itself
11.	The food supplied should be as per the menu and as per the prescribed specification is to be supplied within the time stipulated by the organizing committee. The earnest money deposited will immediately be refunded in case the tender is not accepted. The deposited earnest money of accepted tenderer will be forfeited if the tenderer does not satisfy or refuse or accept the conditions laid down. The earnest money deposited will be refunded to the accepted tenderer only after fully satisfying successful working of the event.
12.	Your tender document should be sent in a sealed cover superscribed as “Tender for the supply of the “food during AGRI SPORTS 2020” addressed to the Registrar, Sri Venkateswara Veterinary University, Admin Office, Dr.YSR Bhavan, Tirupati 517 502, A.P.
13.	The last date for receipt of tender schedule is 4.00 PM on 17.2.2020. The sealed tenders, received will be opened by a committee constituted by the University at 4.30PM on 17.2.2020 in the Administrative Office, Sri Venkateswara Veterinary University, Tirupati – 517 502 (A.P). Either yourself or your authorized representative can be present at the time of opening of tenders.
14.	Right of acceptance:- The University does not bind itself to accept the lowest or any other tender.

